

## **FORWARD PLAN OF KEY DECISIONS**

*Proposed to be made in the period November 2010 to February 2011*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from November 2010 to February 2011.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

**NB:** Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact  
**Katia Richardson** on 020 8753 2368 or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

### **Consultation**

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

### **Reports**

Reports will be available on the Council's website ([www.lbhf.org.uk](http://www.lbhf.org.uk)) a minimum of 5 working days before the relevant meeting.

### **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

### **Making your Views Heard**

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

## **LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11**

<b>Leader:</b>	<b>Councillor Stephen Greenhalgh</b>
<b>Deputy Leader (+Environment and Asset Management):</b>	<b>Councillor Nicholas Botterill</b>
<b>Cabinet Member for Children's Services:</b>	<b>Councillor Helen Binmore</b>
<b>Cabinet Member for Community Care:</b>	<b>Councillor Joe Carlebach</b>
<b>Cabinet Member for Community Engagement:</b>	<b>Councillor Harry Phibbs</b>
<b>Cabinet Member for Housing:</b>	<b>Councillor Lucy Ivimy</b>
<b>Cabinet Member for Residents Services:</b>	<b>Councillor Greg Smith</b>
<b>Cabinet Member for Strategy:</b>	<b>Councillor Mark Loveday</b>

## LIST OF KEY DECISIONS PROPOSED NOVEMBER 2010 TO FEBRUARY 2011

*Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.*

**New entries are highlighted in yellow.**

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
Cabinet  Full Council	11 Nov 2010	<b>Treasury Management Update for the First Six Months of 2010-11</b>  This report covers Quarter 1 and 2 for 2010/11 and provides information on the Council's debt, borrowing and investment activity up to the 30th September 2010.	Leader of the Council	Method of consultation: Pension and Audit Committee	Pat Gough  Tel: 0208 753 2542 pat.gough@lbhf.gov.uk	CIPFA Prudential Code Accounting for Capital Finance  Loans and Investment Ledgers  Various Economic Commentaries
	26 Jan 2011		Leader of the Council	Consultees: Councillors		
	Reason: Expenditure more than £100,000		Ward(s): All Wards;			
Cabinet	11 Nov 2010	<b>Former Shepherds Bush Library</b>  Freehold acquisition and granting of lease to Bush Theatre.	Leader of the Council	Method of consultation: Shepherds Bush Planning & Regeneration Brief	CE H&F Homes - Nick Johnson, Matin Miah  Tel: 020 8753 4207, Tel: 0208753 3480 nick.johnson@hfhomes.org.uk, matin.miah@lbhf.gov.uk	None
	Reason: Expenditure more than £100,000		Ward(s): Shepherds Bush Green;	Consultees: Residents, traders, visitors		

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Cabinet	11 Nov 2010	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 5 Amendments</b>  Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council	Method of consultation: FSB	Jane West  Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Monitoring Report  Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: all departments		
Cabinet	11 Nov 2010	<b>Mobile Device Encryption and Access Control</b>  Mobile Device Encryption and Access Control to secure our data	Leader of the Council	Method of consultation: IT Strategy	Jackie Hudson  Tel: 020 8753 2946 Jackie.Hudson@lbhf.gov.uk	Solution proposal for mobile device encryption
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: Leader, executive officers		
Cabinet	16 Dec 2010	<b>Consultation Transport Plan for Hammersmith &amp; Fulham</b>  The Councils consultation Local Implementation Plan 2 in response to The Mayors Second Transport Strategy	Deputy Leader (+Environment and Asset Management)	Method of consultation: early engagement with statutory consultees as below. high level strategic consultation on key objectives in October. full consultation begins 20 December 2010.	Nick Boyle  Tel: 020 8753 3069 nick.boyle@lbhf.gov.uk	MTS2, LIP2 guidance, LDF, carbon reduction plan, community strategy
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: Statutory - TfL, neighbouring boroughs,		

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				<p>police commissioner, disability forums</p> <p>non statutory - road user groups, amenity groups, residents groups, other emergency services</p>		
Cabinet	16 Dec 2010	<p><b>Library Strategy 2009-14 - Update and Review</b></p> <p>Update for Members on progress against actions in Library Strategy 2009-14 and proposals for next steps to continue modernisation of library service.</p>	Cabinet Member for Residents Services	Method of consultation: Circulation of report for comment	Donna Pentelow Tel: 020 8753 2358 donna.pentelow@lbhf.gov.uk	Library Strategy 2009-14
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: Internal consultees (Legal, Finance, Childrens Services) Staff		
Cabinet	16 Dec 2010	<p><b>Family Support Proposal</b></p> <p>Proposals for future provision of support to vulnerable families in Hammersmith and Fulham.</p>	Cabinet Member for Children's Services	Method of consultation: Focus groups with residents, with staff and local professionals. 1-1 interviews with key managers	Clare Potts Tel: 020 8753 6018 clare.potts@lbhf.gov.uk	National research
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: as above		

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Cabinet	16 Dec 2010	<b>Local Housing Company</b>  Consideration to establish organisational structures for a Local Housing Company.	Councillor Lucy Ivimy	Method of consultation: Corporate Regeneration Steering Group	CE H&F Homes - Nick Johnson, Matin Miah  Tel: 020 8753 4207, Tel: 0208753 3480 nick.johnson@hfhomes.org.uk, matin.miah@lbhf.gov.uk	None
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: Corporate Regeneration Steering Group		
Cabinet	16 Dec 2010	<b>Internal Audit Service Re-Tender</b>  To approve the new contract for internal audit.	Leader of the Council	Method of consultation: Legal, Finance, Procurement	Geoff Drake  geoff.drake@lbhf.gov.uk	Previous audit services contract, legal advice on current options
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: Legal - Jacqueline Scott on behalf of the Head of Legal Finance - Andrew Lord on behalf of the Director of Finance Procurement - Frank Hansen		
Cabinet	16 Dec 2010	<b>School Organisation Plan</b>  10 year capital strategy to provide accommodation for projected pupil demand for school places.	Cabinet Member for Children's Services	Method of consultation: Meetings	Andy Rennison  Tel: 020 8753 2881 andy.rennison@lbhf.gov.uk	Pupil Place Planning Paper  Sites Feasibility Document
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: Headteachers Governors Planning Diocesan Boards		

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Cabinet	16 Dec 2010	<b>Pre-paid Card pilot</b>  We are looking to explore the potential benefits of a pre-paid card, with a range of benefits both to residents and to the council. Initially, we wish to undertake a small, self-contained pilot, with evaluation after six months to produce indications of whether and how to undertake a wider roll-out across the council. This pilot would enable payments across housing benefits, adults and children social care, but also to provide a card that all residents of Hammersmith could use for leisure facilities.	Leader of the Council	Method of consultation: Engagement in project team	Jackie Hudson  Tel: 020 8753 2946 Jackie.Hudson@lbhf.gov.uk	32678 LBHF Smart Card Evaluation
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: Affected departments		
Cabinet	16 Dec 2010	<b>Integrated Care Programme</b>  To seek delegated authority for the Director of Community Services to agree arrangements for integrating care services with Central London Community Healthcare Trust. Also to	Councillor Joe Carlebach	Method of consultation: Staff consultation. Public consultation does not seem indicated at this stage.	John Chamberlain  John.Chamberlain@lbhf.gov.uk	Key Decision Report
	Reason: Expenditure more than		Ward(s): All Wards;	Consultees: Staff, Trades Union		

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	£100,000	commence discussions with Royal Borough of Kensington & Chelsea and Westminster City Council about undertaking this jointly.				
Cabinet	16 Dec 2010	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 6 Amendments</b>  Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council	Method of consultation: FSB	Jane West  Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Monitoring Report  Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: all departments		
Cabinet	10 Jan 2011	<b>Economic Development Update</b>  This report updates Members on work to maximise jobs and employment opportunities for residents and to support business growth and retention.	Leader of the Council	Method of consultation: Ongoing discussions and meetings with key stakeholders	Kim Dero, Antonia Hollingsworth, Neil Wigglesworth  Tel: 020 8753 4229, Tel: 020 8753 1698, Tel: 020 8753 3375 kim.dero@lbhf.gov.uk, Antonia.Hollingsworth@lbhf.gov.uk, Neil.Wigglesworth@lbhf.gov.uk	Economic Development Business Plans  Local Economic Assessment  Business Investment Work Plan  Work Matters Strategy
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: Key Stakeholders: Borough based businesses Employment Support Agencies Third Sector (Economic Well-being)		



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Cabinet	10 Jan 2011	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 7 Amendments</b>  Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council	Method of consultation: FSB	Jane West  Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Monitoring Report  Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: all departments		
Cabinet	7 Feb 2011	<b>Parks Capital Improvement Programme</b>  This report seeks Cabinet approval for the parks capital programme for 2010/11.	Cabinet Member for Residents Services	Method of consultation: Parks and Open Spaces Residents Survey; Friends of Park Consultations; Focus Groups; Stakeholder engagement.	Rob Kelly  Tel: 020 8753 2292 rob.kelly@lbhf.gov.uk	Parks and Open Spaces Residents Survey.  Parks and Open Spaces Strategy; Parks and Open Spaces Audit 2006;
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: Residents; Amenity Groups; Friends of Parks; Volunteer Associations.		
Cabinet	7 Feb 2011	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 8 Amendments</b>  Report seeks approval to changes to the Capital	Leader of the Council	Method of consultation: FSB	Jane West  Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Monitoring Report  Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: all departments		

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		Programme and Revenue Budget.				
Cabinet	21 Mar 2011  Reason: Affects more than 1 ward	<p><b>Council's Corporate Plan 2012/14 &amp; Executive Summary</b></p> <p>The corporate plan and its executive summary encapsulates the council's key priorities for improvement over the next 3 years. It is linked to the Local Area Agreement (LAA) and the national indicators. The plan has been developed from departmental plans following consultation with the Leader. Other Cabinet Members have been consulted by Directors concerning the departmental plans relevant to their portfolios. The plan will enable the council to monitor progress against key priorities.</p> <p>The Corporate plan and executive summary are available under separate cover.</p>	<p>Leader of the Council</p> <p>Ward(s): All Wards;</p>	<p>Method of consultation: Consultation through EMT and Corporate Performance Group (CPG) in developing the performance planning guidance.</p> <p>Consultees: All departments.</p>	<p>Ellen Lamparter</p> <p>Tel: 020 8753 3782 ellen.lamparter@lbhf.gov.uk</p>	<p>The Hammersmith &amp; Fulham Corporate Plan 2010/13</p> <p>The Executive Summary of the corporate plan</p> <p>A covering report for the above plans</p> <p>Departmental and divisional business plans produced by departments</p>

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Cabinet	21 Mar 2011	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 9 Amendments</b>  Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council	Method of consultation: FSB	Jane West  Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Monitoring Report  Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: all departments		
Cabinet	18 Apr 2011	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 – Month 10 Amendments</b>  Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council	Method of consultation: PSB	Jane West  Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Monitoring Report  Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: all departments		